



**RICHMOND VALLEY COUNCIL  
APPLICATION FOR  
Food Mobile Street Vending and/or  
Food Street/One Day/Market Stall  
FOR COUNCIL APPROVAL**

*Pursuant to Section 68 of the Local Government Act, 1993,  
Section 138 of the Roads Act, 1993  
The Food Act 2003, Food Regulations 2004 and the Food Standards  
Code*

Offices: Corner Graham Place and Walker Street, CASINO 2470  
Locked Bag 10, CASINO 2470  
Ph 02 6660 0300, Fax 02 6662 1342  
19-25 Woodburn Street, EVANS HEAD 2473  
Ph 02 6682 4392 Fax 02 6682 4252

**OFFICE USE ONLY**

Fees Paid \$.....

Rec Code 102

Date paid ...../...../.....

Receipt No.....

**Application for Food Mobile Street Vending Yes No (please circle)**

*Definition of Mobile Street Vending Vehicle is a vehicle that is self propelled*

*Mobile Street Vending is **prohibited** from a trailer or caravan*

**Application for Food Street/One day /Market stall holder Yes No (please circle)**

*These may be a van/trailer or any structure as defined in the North Coast Regional Market Code*

Name: .....

Postal Address: .....

.....Postcode: .....

Telephone: ..... Home ..... Work

Business Trading Name: .....

Type & Location of Business: .....

Types of Goods to be Sold at Stall: .....

Proposed Location of Stall:.....

Proposed Period of Operation: From...../...../..... To...../...../.....

Time of Day: From.....am/pm To.....am/pm

Day/s of Week: .....

**Mobile Vendor Vehicle, Type and Registration**

Make:.....Year Model:.....Registration No.:.....

**Trailer Type and Registration**

Make:.....Year Model:.....Registration No.:.....

Signature: ..... Date of Application:...../...../.....

Edited May 2008

Standard conditions for food mobile street vending and market stall/one day food stalls.

1. Must comply with the standards contained in the Food Act 2003, the Food Regulations 2004 and the Food Standards Code.
2. Mobile vending may only be conducted outside established commercial areas.
3. Mobile vendors shall be limited to trade in a stationery position for a maximum of fifteen (15) minutes in the same location within a period of one (1) day in any neighbourhood.
4. Free standing advertising signs on Council property and the use or operation of a noise device for the purpose of informing the public articles are for sale is prohibited.
5. The current monthly or annual approved fees set in Council's Fee Schedule must be paid in advance before any approval will be given.
6. The mobile food vending vehicle is subject to routine hygiene inspections to ensure compliance with food legislation and inspection fees are applicable.
7. Ensure approved provisions for hand cleaning purposes must be maintained on the stall at all times.
8. The mobile vehicle must comply with all relevant standards of construction.
9. When attending one day events and/or market stalls for the sale of food then compliance with the North Coast Regional Code is required at all times.
10. Liaise with market organisers for market events in regard to site fees etc.
11. Different councils have different inspection regimes for hygiene and food van/stall approval. You must contact each individual council that you may operate within to ensure compliance with that particular council's requirements.
12. A copy of this approval must be displayed in a conspicuous position in the vehicle.
13. Approval is not transferable.
14. This application will not be processed unless all the questions are answered.
15. It is an offence to use or erect a stall or carry out roadside vending without approval. This approval does not cover roadside or mobile vending on public roads or road related areas.
16. It is an offence for the person named in the approval to not comply with the terms of the approval.
17. Location of street vending facilities must comply with RTA requirements, in that the facility be situated so that there is:
  - (a) Minimum of 250 metres clear line of sight on either side in a 100km per hour zone.
  - (b) A trafficable surface on the road shoulder of at least 2.5 metres wide for a distance of 80 metres, either side in 100km per hour zone; and
  - (c) Adequate off road parking available.
18. This application must be accompanied by a copy of current Public Liability Insurance in the amount of \$10,000,000.00 which indemnifies Council and applicant from claims for injuries to persons and damage to property while selling of articles is taking place.
19. It is a requirement that all food businesses are registered with NSW Food Authority. This registration can be completed on-line and with out charge at [www.foodnotify.nsw.gov.au/nafsis/](http://www.foodnotify.nsw.gov.au/nafsis/).