



RICHMOND VALLEY COUNCIL

Minutes

Reserve Trust Meeting

Tuesday, 1 December 2009

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MINUTES OF THE RESERVE TRUST MEETING OF RICHMOND VALLEY COUNCIL, HELD IN THE COUNCIL CHAMBERS, CNR WALKER STREET AND GRAHAM PLACE, CASINO, ON TUESDAY, 1 DECEMBER 2009 AT 10.00 A.M.

PRESENT

Crs. C.J. Sullivan (Mayor), C.J. Cox, O. Crawford, S.A. George, B.J. Jeffery, D.A. Kinnish, S.E. Morrissey, R.A. Mustow and S.N. Wheatley.

The General Manager, Director Corporate Services, Director Works, Acting Director Environmental Development Services, Silver Sands Holiday Park Co-ordinator (Tim Gooley) and Executive Assistant (Roslyn Townsend) were also in attendance.

1 APOLOGIES

Nil.

2 DECLARATION OF INTERESTS

2.1 DECLARATION OF INTERESTS - RESERVE TRUST MEETING 1 DECEMBER 2009

Cr. Wheatley declared a non-pecuniary (insignificant conflict) interest in Item 3.1 - Evans Head Recreation Reserve Development Strategy (Ownership of caravan by Relative).

Cr. Jeffery declared a non-pecuniary (insignificant conflict) interest in Item 3.1 - Evans Head Recreation Reserve Development Strategy (Secretary of Evans Head Recreation Hall Committee).

RT011209/ 1 RESOLVED (Cr. Morrissey/Cr. Mustow)

That the declarations of interest of Crs. Wheatley and Jeffery be noted.

FOR VOTE - All Council members voted unanimously.

3 REPORTS

3.1 EVANS HEAD RECREATION RESERVE - DEVELOPMENT STRATEGY

Reference: Parks and Reserves - Planning, Service Provision, Trusts; P1001587

Prepared by: Silver Sands Holiday Park Co-ordinator

Background

As previously reported to the Trust, as part of the development of the Evans Head Recreation Reserve, which includes the Silver Sands Holiday Park, a Development Strategy is required to be prepared.

The Development Strategy has been prepared by Integrated Site Design in consultation with the Trust, Council staff and the Department of Lands.

The purpose of this report is to discuss the key issues from the Strategy and to seek endorsement to publicly advertise the Development Strategy.

Report

Issues

The Evans Head Recreation Reserve Development Strategy has been in preparation stage for twelve months. To date a number of reports and workshops have been co-ordinated with the Trust to discuss the main issues regarding development and the potential impacts on the Reserve, existing clients of Silver Sands Holiday Park, the area and potential clients of Silver Sands Holiday Park and visitors to the day use area of the Reserve.

The main issues which the Trust needs to note are the following recommendations in the Draft Evans Head Recreation Reserve Development Strategy.

- Long term Strategy for Holiday Vans - after previous discussion with the Trust and the Department it is proposed that:
 - i. A new tariff structure will commence on 1 July 2012 and will have incremental increases from 1 July 2010 and 2011.
 - ii. The new tariff structure will be based on the average powered site income for the previous year. For example if the 2011 average powered site income was \$5,500, then the tariff for a holiday van owner from 1 July 2012 until 30 June 2013 would be \$5,500 per year. Holiday van owners will be notified of this proposed fee structure and advised in writing a minimum of thirty (30) days in advance of the tariff increases, in accordance with legislative requirements.

- iii. If any Holiday vans sales are approved before 1 July 2012 then the new owner will commence immediately on the new proposed tariff structure.
 - iv. All current holiday van owners will be notified of the proposed Development Strategy and the proposed improvement program. Holiday van owners who have sites which will be affected by the proposed developments will be advised of their options in regard to relocation. The Trust is not required to assist with any relocation of Holiday Vans if that is required.
- The proposed Improvement Program is to be advertised and included in the Draft Development Strategy.
 - The relocation of the tennis courts to Stan Payne oval has support from all parties.
 - The basic concept plans which were presented to the Trust are proposed for public display.

Legal

As the Evans Head Recreation Reserve Development Strategy was produced on behalf of Evans Head Recreation Reserve Trust as directed by the Department of Lands, Council is obliged to give public notice and exhibit the draft Strategy, together with any other matters considered appropriate to enable the draft Strategy and its implications to be understood in accordance with the Crown Lands Act 1989. The exhibition period is to be at least 28 days to be displayed by the Reserve Trust and by the Department during which time representations may be made to the Minister for consideration before adoption, as specified within Section 113 of the Crown Lands Act 1989. It is proposed that the exhibition period will finish on 12 February 2010.

The Minister may then adopt the Evans Head Recreation Reserve Development Strategy with or without alteration and may impose a condition requiring the Trust to indemnify the Crown against any liability or claim for compensation that may arise as a result of the Reserve being used for the additional purposes specified within the Plan of Management.

The exhibition of this Development Strategy and the Evans Head Coastal Reserve Plan of Management concurrently will reduce costs associated with the public consultation process and allow resources to be on hand to attend to enquiries relative to the related documents.

Policy

It is proposed that once adopted the Development Strategy will form the basis for future development on the Evans Head Recreation Reserve and the Silver Sands Holiday Park.

Asset

The Evans Head Recreation Reserve Development Strategy has the potential to improve existing assets and provide for new ones. Service and maintenance will be greatly improved due to increased funding opportunities provided through the Silver Sands Holiday Park.

Social

The draft Development Strategy will have impacts on the community, local business and Silver Sands Holiday Park clients. It is envisaged that through adequate consultation and planning these impacts will be positive.

Consultation

Consultation will involve:

- exhibiting the draft Strategy until 12 February 2010.
- Exhibiting the draft Strategy online at the Department's webpage and also Richmond Valley Council's as well as in hardcopy at Council offices, Libraries and the Silver Sands Holiday Park office.
- public meetings with the Silver Sands Holiday Park residents, Silver Sands Holiday Park holiday van owners, community members and businesses.
- mail out to all current clients of the exhibition details.

Economic

The draft Development Strategy will have financial impacts on the Evans Head Recreation Reserve Trust which are outlined in the Strategy.

Staff

Richmond Valley Council staff will be involved in the consultation in addition to the engaged consultants Integrated Site Design.

Strategic Links

The Development Strategy has direct links to the Evans Head Coastal Reserve Plan of Management and as such it is appropriate that they are exhibited concurrently.

Financial Implications

The Development Strategy is part of the engagement with Integrated Site Design and the fees for their services are included in the current budget

Conclusion

The draft Development Strategy has been prepared by Integrated Site Design to outline the proposed improvements to the Evans Head Recreation Reserve and Silver Sands Holiday Park.

The draft Development Strategy outlines the proposed improvements over an eight year period and the potential benefits to the Reserve and will meet the requirements of the Department of Lands.

RECOMMENDATION

Recommended that the Draft Evans Head Recreation Reserve Development Strategy be endorsed for public exhibition for a period of not less than 28 days.

RT011209/ 2 RESOLVED (Cr. Mustow/Cr. Morrissey)

That the above recommendation be adopted.

FOR VOTE - Cr. Sullivan, Cr. Cox, Cr. Crawford, Cr. George, Cr. Jeffery, Cr. Kinnish, Cr. Morrissey, Cr. Mustow

ABSTAINED FROM VOTING (DID NOT VOTE) - Cr. Wheatley

Note: The Draft Evans Head Recreation Reserve Development Strategy had been circulated to Councillors prior to the Meeting.

3.2 EVANS HEAD RECREATION RESERVE - NEW YEARS EVE ARRANGEMENTS

Reference: Parks and Reserves - Security, Service Provision, Usage; P1001587

Prepared by: Silver Sands Holiday Park Co-ordinator

Background

The report is to outline the arrangements for New Years Eve at the Evans Head Recreation Reserve.

Richmond Valley Council co-ordinates the arrangements for the New Years Eve operations at the Evans Head Recreation Reserve.

A planning meeting was held on 11 November 2009 to discuss the issues which needed addressing for New Years Eve.

The parties involved in the meeting included the NSW Police, AJEST Security Contractors and Richmond Valley Council staff. Absent for the meeting but involved in previous discussions were the NSW Ambulance Service.

Report

Issues

The main issues which were discussed and resolved at the meeting were:

- Organised entertainment – there is no organised entertainment planned by Council or known to be occurring by Council or any of the other parties at the meeting.
- Transport from Evans Head after New Years Eve – in the past issues have arisen when visitors to Evans Head have not left the reserve after New Years Eve celebrations. This year Council has engaged bus companies to operate a free shuttle service from Evans Head to Casino (via Woodburn and Coraki) and to Wardell, between 1.00 am and 7.00 am New Years day. Security services will also be provided on the buses.
- Lighting – Council provide increased lighting to the bike track and carpark areas of the Evans Head Recreation Reserve on New Years Eve. This assists greatly in crime prevention and personal safety. This year the lighting will be increased from last year.
- Road Closure – the NSW Police have requested that vehicle access to the Surf Club carpark and the Clarrie Kirkland Reserve be prohibited from early on New Years Eve. By preventing vehicles entering this area it will restrict potential illegal camping and make the area more manageable for the Police and security contractors. Public advertising and signage will be prepared prior to the event to notify residents and visitors of the restrictions. Council works staff will install temporary barriers to the areas.
- Communication – in the past communication between the Police, youth workers and security has been an issue. This year the Police and the Security contractors will have a separate designated phone which will allow all parties easy access to each other during the evening.
- First Aid – in past years the Evans Head Surf Lifesaving Club have provided first aid on New Years Eve. At this stage they have indicated reluctance to provide the service again so discussions are underway with other potential parties (e.g. St Johns Ambulance Service) and it is envisaged this will be resolved in the next fortnight.
- Base – It is operationally desirable to have a base somewhere on the Reserve where all parties can operate from. In the past a Council provided works caravan has been located on the Reserve near the Park clients. This has caused some issues for the Park clients. It proposed this year that the base will be set-up in Clarrie Kirkland Reserve. This is the preferred location, given the Reserve will be closed for vehicles, during the evening. Council's works staff will locate the van on-site.
- Education – educational information prepared by the NSW Police, in regard to crime prevention will be distributed to all park clients.

Social

The proposed actions from the planning meeting have been prepared in consideration of the community, businesses and visitors to the area.

Consultation

Detailed consultation has occurred over the past three months with:

- NSW Police
- NSW Ambulance
- Council staff
- Security contractors
- Bus Companies
- Youth workers
- Silver Sands Holiday Park Managers

Staff

A number of Council staff are involved in the New Years Eve operational activities.

- Works staff will be erecting lighting, installing temporary barriers and signage as well as involvement in after event cleaning and packing up.
- Environmental Development Services staff will be involved in regulatory control, waste management and preparing media releases.
- Silver Sands Holiday Park Co-ordinator is involved in liaising with all parties and co-ordinating the event.

Financial Implications

There is a budget allocation of \$13,000 for New Years Eve preparations.

Conclusion

It is envisaged that with the thorough planning and resources that have been undertaken for 2009/2010 New Years Eve by Council and all interested parties, all endeavours have been made to ensure public and personal safety and enjoyment is achieved.

A follow-up debriefing meeting is planned for January 2010 to discuss the evening.

RECOMMENDATION

Recommended that the report be received and noted.

RT011209/ 3 RESOLVED (Cr. Cox/Cr. Morrissey)

That the above recommendation be adopted.

FOR VOTE - All Council members voted unanimously.

The Meeting closed at 10.15 a.m.

CONFIRMED - 15 December 2009

CHAIRMAN